

**Foundation for Springfield Public Schools**  
**Bus Transportation Fund Request**

Requirements

1. Student must be on free and reduced lunches.
2. Student must be approved for Pay to Ride, paperwork must be completed through the SPS Transportation Department for Pay to Ride, prior to request for funding.
3. The FSPS will approve funding only when funds are available and if busing is available through SPS Transportation.
4. FSPS funding is on a case by case basis and must be requested per semester.
5. Request can be submitted via e-mail to [nmurdock@spsmail.org](mailto:nmurdock@spsmail.org) or fax, 523-0040
6. Questions regarding this fund can be directed to Natalie Murdock in the FSPS office at [nmurdock@spsmail.org](mailto:nmurdock@spsmail.org)

**FROM**

School Name: \_\_\_\_\_

Submitted by: \_\_\_\_\_

Position: \_\_\_\_\_

*Requests can be made by school nurses, counselors or principals.*

Student Name: \_\_\_\_\_

Student Grade Level: \_\_\_\_\_

Why does this student require assistance? (2 to 3 sentences)

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For FSPS Use Only

Request Approved

Request Denied

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Natalie Murdock  
Executive Director