

FOUNDATION FOR SPRINGFIELD PUBLIC SCHOOLS

THE NEXT STEP Endowed Scholarship for Springfield Public Schools *Guidelines*

1. **Name:** The Next Step Endowed Scholarship
2. **Established:** November 2001
3. **Amount:** The amount of the scholarship shall be at least \$400 annually, depending on the amount of interest earned on the corpus of the fund to support the annual funds available. The fund may grow to support more than one annual scholarship.
4. **Purpose:** To assist and motivate students to continue their education beyond high school at a two or four-year college, university, career/technical or apprenticeship program. This scholarship is designed to encourage **any and all** students to continue their education. Students with diagnosed disabilities documented by a 504 Plan are encouraged to apply.
5. **Criteria:**
 - A. Applicant must be a graduating senior from a Springfield Public High school.
 - B. Applicant must be planning to attend a two or four-year college, university, career/technical or apprenticeship program.
 - C. Students with obstacles or hardships, either personal or financial, are encouraged to apply. All forms of post-secondary education (i.e two or four-year college, university, career/technical or apprenticeship program.) will be treated equally by the selection committee.
6. **Procedure:**
 - A. The scholarship will be awarded annually to a graduating senior from a Springfield Public High school.
 - B. The application form must be accompanied by two letters of recommendation, including at least one letter

of recommendation from a high school teacher or counselor.

- C. The selection committee will include at least two high school counselors and a representative from the Foundation for Springfield Public Schools.
- D. If there are two or more equally qualified applicants in one year, the student with the greater financial need will be awarded the scholarship with the other being selected as the alternate.
- E. The selection committee will notify the recipient and the recipient's school.
- F. After receiving proof of enrollment from the recipient's selected post-secondary program, the Foundation will send a check payable to that program, career/technical or apprenticeship program.
- G. If there is no suitable applicant for a particular academic year, the scholarship will not be awarded that year only and will be awarded the following year based on the same criteria.
- H. Questions regarding the Next Step Endowed Scholarship should be directed to:

Foundation for Springfield Public Schools
1131 Boonville
Springfield, MO 65802
417-523-0144